To All MWRA Employees and Retirees:

Please be advised that the MWRA Employees' Retirement Office is closed due to the closure of the MWRA Chelsea Administration Building, and due to the "Stay at Home Advisory" issued by Governor Baker.

Our staff is set up to be able to perform some functions at home. *Please be assured that we do have a process in place to transfer funds as usual for all retirees on Direct Deposit, and we expect those transfers to be done as scheduled, on or about March 31, 2020.* Unfortunately, we may not be able to send the direct deposit statements out in a timely manner, but the funds will be transferred to retirees' accounts.

Because we are unsure at this point when our office will be able to re-open, we encourage anyone who requires assistance to email either Carolyn Russo at <u>Carolyn.russo@mwra.com</u>, or Julie McManus at <u>Julie.mcmanus@mwra.com</u>.

Thank you for your patience, and we hope you and all of your families stay safe and well during this difficult time. Thank you.

MWRA Employees' Retirement Board